

Montana Memory Project General Membership meeting

Billings, MT; 4/7/2011

Present: Jennie Stapp, Tracy Cook, MSL, Ve Abrams and Beth Meggers, Fallon County Library, Suzanne Goodman, Park County High School, Sarah McHugh, MSL, Andrew Pace and Cynthia Busse, OCLC, Bill Kehler, Rocky Mountain College, Kathy Robbins, Parmly Billings Library, Steve McCann, UM Mansfield Library, Molly Kruckenberg, MHS.

4/7/11

- Molly indicated handouts are available for meeting participants
- Introductions were made.
- Molly introduced the MMP Contributing Institution Agreement
 - Members are being asked to preserve submitted materials through either the OCLC Digital Archive or in other local preservation programs.
 - Q: Do members need to resign their agreement? A: Sarah believes that members will need to resign.
 - Molly will resend agreements to institutions so that members can resign with the additions.
- Membership was presented with changes to the MMP By-Laws and asked to vote on the changes.
 - The by-laws were approved by unanimous consent.
- Molly introduced the strategic plan.
 - Newspapers were discussed.
 - Sarah mentioned that a web-scale discovery system hopefully will be implemented sometime in summer 2011. The project is currently in RFP right now. This will also coincide with the RFP to purchase or renew statewide database subscriptions.
 - First 14 month phase will include all libraries in the Montana Shared Catalog and those subscriptions and services that are shared statewide.
 - 2nd phase will expand to non-MSL libraries and to additional subscriptions and resources shared by certain groups of libraries or by single libraries.
 - Kathy recommended the Western Heritage Center for inclusion.
 - Past Perfect will probably be accessed via OAI-PMH, provided those museum instances are currently online and can be harvested.
 - Newspapers will allow searching via advanced search.
 - Membership mentioned that training was appreciated.
 - Molly called the question; Strategic plan was passed by unanimous consent.
- Jennie mentioned that the MMP has an account via the State Library that will allow people to contribute financial donations to the MMP.
 - Partnering with the Montana Preservation Alliance and NEH for a Touchstone Project to preserve buildings, items, digital objects.
 - Communities targeted are Big Arm, Danvers, Frenchtown, Sunburst, and others.

- Digital content created through these projects will be added to the MMP
 - They will attempt to partner with Montana History Foundation on these projects in the future.
 - They will also create a group of consultants locally for institutions to call upon when people need help with questions on digitization, CONTENTdm loading, etc. The goal is to have a network of people.
- MSL held a reception for the Rosetta Kamlowsky audio and video collection that was added and was well attended. The Executive Committee should consider another collection to highlight in this manner for 2011.
- CONTENTdm 6.0 Upgrade discussion
 - Upgraded collection landing pages
 - Anticipating May for the new upgrade
 - MMP will contact collection owners about creating landing pages for each.
 - Members are encouraged to ask Tina for more questions.
- Statistics
 - Molly introduced a document detailing the size and growth of collections.
- Digital Archive
 - Sarah mentioned that preservation is now a requirement for contributors to MMP.
 - Taylor Surface has a plan in place at OCLC to move items to the Digital Archive straight from MMP.
 - The process is to let Sarah know when master files are ready to be OCLC (where Connexion Digital Import has not been used as the process for entering materials in the MMP)
 - The master files can be sent to OCLC via an external hard drive or a CD
 - Contact Roberta Gephardt and Tina Kirkham for details.
 - Membership wanted to know what happens if the OCLC subscription ends?
 - Sarah mentioned that the partnership with OCLC is integral to MSL's commitment to providing a shared environment for access to digital materials (MMP) and backup of those materials in their original form (Digital Archive).